

**Texas Education Agency
Standard Application System (SAS)**

2014-2016 Technology Lending Program Grant


Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	
Submittal information:	<p>Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address:</p> <p style="text-align: center;">Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494</p>	<p>Place date stamp here.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);"> Received Texas Education Agency Document Control Center May 13 PM 1:54 </p>
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information							
Organization name		County-District #		Campus name/#		Amendment #	
Evolution Academy		057834		Evolution Academy			
Vendor ID #	ESC Region #	US Congressional District #		DUNS #			
76-0622470	10	TX- 032		107959814			
Mailing address				City		State	ZIP Code
1101 South Sherman Street				Richardson		Tx	75081-4852
Primary Contact							
First name		M.I.	Last name		Title		
Cynthia		A	Trigg		Chief Executive Officer		
Telephone #		Email address			FAX #		
972-907-3755		cynthia.trigg@evolutionacademy.org			972-907-3605		
Secondary Contact							
First name		M.I.	Last name		Title		
Virginia		G	Labbe		Education Service Manager		
Telephone #		Email address			FAX #		
972-907-3755		virginia.labbe@evolutionacademy.org			972-907-3605		
Part 2: Certification and Incorporation							

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name	M.I.	Last name	Title
Cynthia	A	Trigg	Chief Executive Officer
Telephone #	Email address		FAX #
972-907-3755	cynthia.trigg@evolutionacademy.org		972-907-3605
Signature (blue ink preferred)	Date signed		
	5-9-14		

Only the legally responsible party may sign this application.

701-14-107-186

Schedule #1—General Information (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the application is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost (%):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.	N/A	N/A	N/A
2.	N/A	N/A	N/A
3.	N/A	N/A	N/A
4.	N/A	N/A	N/A
5.	N/A	N/A	N/A
6.	N/A	N/A	N/A
7.	N/A	N/A	N/A

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Evolution Academy plans to deliver and introduce the Technology Lending Program to each campus in Beaumont, Houston and Richardson. The TLP will provide our students on-demand access to all appropriate digital resources and technologies to complete activities that have been seamlessly integrated into core content areas, providing learning opportunities beyond the classroom that were not otherwise available. This requires web-based learning with real-time connectivity to resources, our technology lending program will provide students access to with digital devices with Internet connection.

Evolution Academy has been using multiple types of digital content for students in grades 9-12th in the subject areas of English Language Arts, Mathematics, Science, and Social Studies. As a result, our leadership team has approved the continuance of McGraw-Hill Education's Glencoe Literature which now contains a digital component for our instruction. It also has an ESL component for our LEP students. Along with formerly Education 2020, we have adopted the use Edgenuity which features a full Technology Curriculum that address's our states TEKS for students in grades 9-12, Math supplemental curriculum for grades 9-12 for science, and practice assessments for the STAAR tests for grades 9-12.

Because there is a high need for lending technology at all three of our campuses in Beaumont, Houston and Richardson and the campus schedule to open in Port Arthur we have created a plan that will prioritize and include all students. Using assessment data and grades, we determined that English Language Arts and Math students would benefit most with having a dedicated 1:1 Tablet/Netbook to student ratio lent to them for the entire school year while other students would have access on a rotating basis.

Equitable access to lending technology and internet access for all students, including economically disadvantaged students and students with disabilities will be achieved by providing Tablet/Netbooks with unlimited Integrated Internet access on a rotating basis for student in grades 9-12. Students have a Tablet/Netbook with unlimited Integrated Internet access assigned to them. Our technology leadership team has also agreed to allow students to bring their own devices from home to use at school, as needed during specific instructional time. This ensures continuance of the Evolution Academy Technology Lending Program, student use and brings our district closer to our STaR Chart Target Tech goals.

This lending program facilitates the accomplishment of the objectives of Evolution Academy Technology Plan by providing the necessary funds to begin implementation of the Evolution Academy Technology Lending Program. The objectives of our technology plan are to assist our students in succeeding as consumers, responsible citizens, and effective workers in today's environment by becoming skilled, knowledgeable, independent, and self-directed learners through equitable access to technology. Our second objective is empower administrators, teachers, and staff as facilitators of a meaningful, engaged learning environment that uses technology as a tool. Our third objective is to enable teachers and professional staff to more effectively share resources, knowledge, and problem solving techniques within the school district and with colleagues around the world. Lastly, we want to improve communication between administrators, teachers, parents, and students within the community. These objectives are in alignment with the Texas Long Range Plan for Technology and ensure that students attending Evolution Academy maintain a competitive edge in a global community, are capable to adapt to a rapidly changing technological environment, and are equipped with the necessary tools to learn.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary						
County-district number or vendor ID: 057-834				Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32						
Grant period: October 1, 2014, to August 31, 2016				Fund code: 410		
Budget Summary						
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	\$15,000	\$	\$15,000	
Schedule #9	Supplies and Materials (6300)	6300	\$16,000	\$	\$16,000	
Schedule #10	Other Operating Costs (6400)	6400	\$24,000	\$	\$24,000	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$45,000	\$	\$45,000	
Total direct costs:			\$100,000	\$	\$100,000	
Percentage% indirect costs (see note):			N/A	\$	\$	
Grand total of budgeted costs (add all entries in each column):			\$100,000	\$	\$100,000	
Administrative Cost Calculation						
Enter the total grant amount requested:					\$	
Percentage limit on administrative costs established for the program (15%):					× .15	
Multiply and round down to the nearest whole dollar. Enter the result.					\$	
This is the maximum amount allowable for administrative costs, including indirect costs:						

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: <input type="checkbox"/> Salaries/benefits <input type="checkbox"/> Other: <input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other: <input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other: <input type="checkbox"/> Building use <input type="checkbox"/> Other: <input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other: <input type="checkbox"/> Telephone <input type="checkbox"/> Other: <input type="checkbox"/> Administrative <input type="checkbox"/> Other:	\$
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$

Professional Services, Contracted Services, or Subgrants Less Than \$10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1	Contracted Maintenance Agreements	<input type="checkbox"/>	\$5,000
2	Wireless Internet Access for Students	<input type="checkbox"/>	\$10,000
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$15,000

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000

Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service:		
Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs # of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services	\$
	Contractor's supplies and materials	\$
	Contractor's other operating costs	\$
	Contractor's capital outlay (allowable for subgrants only)	\$
Total budget:		\$

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 057-834

Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)

2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 057-834		Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)			
Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
Describe topic/purpose/service:			
6	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
	Total budget:		\$
7	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
8	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
Contractor's capital outlay (allowable for subgrants only)		\$	
Total budget:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$15,000	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$	
(Sum of lines a, b, c, and d) Grand total		\$15,000	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #9—Supplies and Materials (6300)							
County-District Number or Vendor ID: 057-834				Amendment number (for amendments only):			
Expense Item Description							
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted	
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies			
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:			
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:			
Technology Hardware—Not Capitalized							
6399	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
	1	Protective Case	Protective Case	150	\$50	\$12,250	
	2	Wireless Access	Wire Access Points	10	\$375		
	3	Freight Charges	Freight Shipping Charges	1	\$1000		
	4				\$		
	5				\$		
6399	Technology software—Not capitalized					\$	
6399	Supplies and materials associated with advisory council or committee					\$	
Subtotal supplies and materials requiring specific approval:						\$	
Remaining 6300—Supplies and materials that do not require specific approval:						\$3,750	
Grand total:						\$16,000	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 057-834		Amendment number (for amendments only):	
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees)		\$
	Specify purpose:		
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.		\$
	Specify purpose:		
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations		\$
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees		\$
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance		\$
6490	Indemnification compensation for loss or damage		\$
6490	Advisory council/committee travel or other expenses		\$
6499	Membership dues in civic or community organizations (not allowable for university applicants)		\$
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
Subtotal other operating costs requiring specific approval:			\$
X	Remaining 6400—Other operating costs that do not require specific approval:		\$24,000
Grand total:			\$24,000

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #11—Capital Outlay (6600/15XX)					
County-District Number or Vendor ID: 057-834			Amendment number (for amendments only):		
15XX is only for use by charter schools sponsored by a nonprofit organization.					
#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	\$	
66XX/15XX—Technology hardware, capitalized					
2	Wireless Tablet, 32GB, wireless, & bluetooth connections	150	\$300.00	\$45,000	
3			\$	\$	
4			\$	\$	
5			\$	\$	
6			\$	\$	
7			\$	\$	
8			\$	\$	
9			\$	\$	
10			\$	\$	
11			\$	\$	
66XX/15XX—Technology software, capitalized					
12			\$	\$	
13			\$	\$	
14			\$	\$	
15			\$	\$	
16			\$	\$	
17			\$	\$	
18			\$	\$	
66XX/15XX—Equipment, furniture, or vehicles					
19			\$	\$	
20			\$	\$	
21			\$	\$	
22			\$	\$	
23			\$	\$	
24			\$	\$	
25			\$	\$	
26			\$	\$	
27			\$	\$	
28			\$	\$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				\$	
Grand total:				\$45,000	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment: 800

Category	Number	Percentage	Category	Percentage
African American	350	N/A	Attendance rate	75%
Hispanic	350	N/A	Annual dropout rate (Gr 9-12)	48%
White	95	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	5	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	540	68%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	50	6%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	DNA	0%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public															
Open-enrollment charter school											175	200	200	225	800
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:											175	200	200	225	800

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Schedule #13—Needs Assessment

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

EACS is a 9-12 Open-enrollment Charter School. The school has serves three campuses and will add an additional campus during the 2015-16 school year. The subject areas on which the grant will focus, will be those of the core subjects, Mathematics, English/Language Arts, Social Studies, and Science. The teaching of these core subjects is departmentalized and the teachers teach grades 9-12 students.

A preliminary needs assessment was conducted by survey students for the 2013-2014 school year. Technology lending equipment for students is in the infant stage at EACS at this time. We currently do not have a program. With over two-thirds of our population identified as economically disadvantaged, there is a need to assist some of the students with access to electronic devices and/or Internet access. Some students may live in a home where there is a single computer and Internet access, but they may not have the ability to have equitable access due to the number siblings present in the home.

The district may be able to locate devices by means of donations but these will not be easily managed due to our current lack of a mobile device management system.

According to the 2013 Snapshot, sixty-eight percent (68%) of the student population at Evolution Academy can be classified as Economically Disadvantaged. Ninety-four percent (94%) of the student population can be classified as At-Risk. A recent needs assessment conducted through telephone survey indicates that 75% of the students polled have access to the Internet from home, our PEIMS data shows that there may be a large number of students who do not have equitable access. At the beginning of the 2014-15 school session, a needs assessment will be conducted with current students to determine which students are prohibited from participation in the learning community from home due to the absence of a device or Internet access.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	EACS needs to improve student learning and student academic performance by implementing a Technology Lending Program.	To meet the needs of our all our students, EACS will establish a Technology Lending Program to facilitate and improve access for all. The Technology Lending Program will facilitate the EACSs goals by assuring that all students have equitable access to the technology regardless of economic status.
2.	EACS needs to improve the quality, effectiveness and efficiency of student learning.	Tablet/Netbooks with Internet capabilities, for all 9th, 10 th , 11 th and 12th grade teachers and students to use for classroom and out of classroom at home activities
3.	EACS need to provide professional development for staff and orientation for students and parents	By systematically transforming campus administrative practices to improve quality, effectiveness, and efficiency, and to use the enhanced educator and administrative quality and effectiveness to improve student learning and student academic performance, especially the learning and academic performance of economically disadvantaged students.
4.	EACS needs to improve the quality, effectiveness and efficiency of student academics.	Evolution Academy will use technology in support of student learning in key content areas. For example, process writing goals will be supported with laptop computers and webbing tools. Technology will be utilized in the math curriculum in areas such as data organization and interpretation or exploration of mathematical concepts. Also, professional development activities will focus on the four content areas.
5.	EACS need to increase teacher capacity in technology	Technology will also facilitate developmentally appropriate learning experiences by providing information in a variety of ways and at a variety of levels. The District will fund wireless mobile computing devices, software, online resources, and other appropriate learning technologies.

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Schedule #14—Management Plan

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1	Superintendent	She is responsible for providing district level support for the implementation and final accountability for program implementation. The superintendent is also responsible for the contract between the district and the service providers.
2	Education Service Manager	Our Education Service Manager will serve as project manager. She has been in education for many years. She currently works with federal and state programs and has been involved in the implementation of many discretionary and formula grants. She will work closely with our CEO as well with other campuses, administrators, and the external evaluator to assure that the grant program meets students, parents, and staff needs, while meeting all TEA requirements. Our project manager will also oversee all contractors that will be needed for this project.
3	All Levels of District Personnel	All levels of the district administration including the Superintendent, curriculum coordinator, technology coordinator, campus principals, teachers, project director, librarians, counselors, etc., will actively support all program activities and initiatives.
4		
5		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1	Complete pre-implementation activities (Needs Assessment, lending documents, policies, and procedures, order items)	1. Conduct Needs Assessment	09/04/2014	09/07/2014
		2. Team submit docs for approval	09/04/2014	09/07/2014
		3. Schedule orientation	09/04/2014	09/07/2014
		4. Get consensus on apps for image	09/04/2014	09/07/2014
		5. Order hardware and MDM	09/07/2014	09/11/2014
2	Create image on devices and set up Mobile Device Management	1. Consult with network manager and order additional equipment if needed	09/07/2014	09/11/2014
		2. Check-in devices to inventory and create image	09/28/2014	10/04/2014
		3. Set up policies & applications on MDM	09/18/2014	09/28/2014
		4. Push apps and policies to devices	10/4/2014	10/11/2014
		5. Get final approval for policies and agreements and assemble packets.	10/09/2014	10/12/2014
3	Provide Professional Development for staff and orientation for students and parents	1. Train staff	10/15/2014	10/18/2014
		2. Train parents and students	10/18/2014	10/25/2014
		3.		
4	Deploy units and evaluate effectiveness	2. Deploy equipment	10/30/2014	11/20/2014
		3. Collect data through logs & MDM	11/02/2014	05/24/2016
		4.	XX/XX/XXXX	XX/XX/XXXX

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The process and procedures for monitoring the Evolution Academy Charter School Technology Lending Program on all three participating campuses will consist of ongoing, communication between the Technology Leadership Team, Grant Coordinator, Administrative Team, Teachers/Staff, Students, Parents and Community Partners. "Tech for 10" sessions will be added to the agenda of our weekly staff and Parent meetings which are held once each semester. These meetings will be scheduled for to provide information regarding the technology lending program and data of usage and progress.

To provide for feedback and continuous improvement, the grant coordinator will monitor the overall district/campus use and progress of the devices and digital content through report findings to the technology leadership team, administrative team, and campus on a monthly basis.

Teachers will be responsible for monitoring classroom use and progress of the devices and digital content and completing a weekly grade level Usage and Progress Report. This report also allows teachers to share comments and suggestions with grant coordinator. Parents, staff members, and students will be surveyed to provide feedback. A Pre/Post survey will be given before technology is assigned and when it is returned. At the end of each six weeks, online surveys will be given to students, teachers, and parents using survey systems to quickly accumulate data and analyze it. All of the collected data will be used to ensure continuous improvement. Necessary adjustments are made after approval from the technology leadership team. Approved adjustments are shared by email and "Tech for 10" sessions.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Ongoing and existing efforts that are related to the planned 2012-2013 Technology Lending Program include the efforts previously dedicated to the adoption and use of digital content. Before applying for this grant, Evolution Academy Charter School has begun using digital content and making it available to students outside of school hours. This digital content was purchased from Edgenuity- E2020 as supplemental for math, science, social studies, reading/language arts, and English for LEP students for grades 9-12.

The existing digital content curriculum adoptions and program goals will be easily integrated into the Evolution Academy Charter Technology Lending Program. Coordinating our existing efforts with the use of the 2014-2015 Technology Lending Program Grant funds will support Evolution Academy Charter School to provide equitable access to all students enrolled within the Evolution Academy Charter School by providing on-demand access to all appropriate digital resources and technologies to complete activities that have been seamlessly integrated into core content areas, and providing learning opportunities beyond the classroom that are not otherwise available. Evolution Academy Charter School will ensure that all participating campuses remain committed to the project's success by involving ALL students and staff members from both campuses. Recognizing the progress of students and teachers along with constant communication and reminders of program objectives and goals will help facilitate commitment from all stakeholders.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 057-834		Amendment # (for amendments only):	
Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.			
#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	As Related to Use: Logs, blogs, lesson plans	1.	All students who check out devices will post on blogs and send emails through the LMS
		2.	Students will increase time spent on research for classes by 20% as evidenced by logs
		3.	Teachers will show assignments through the LMS reports and lesson plans
2.	As Related to Security: Mobile Device Management (MDM) reports	1.	All checked-out devices will be accounted for in the final inventory
		2.	All checked-out devices will be used for educational purposes
		3.	All students and parents of participating students will attend the orientation
3.	As Related to Pedagogy: LMS communications with students, curriculum rich activities assigned	1.	Students will communicate and collaborate through blogs and online projects
		2.	Students will use LMS to turn in homework and complete activities
		3.	Teachers will respond to student input and provide curriculum rich content
4.	As Related Support: Repairs, on-going costs - reports	1.	Coordinators will generate projections on cost per student and per device for future management and expansion of the project based on insurance costs, MDM costs, repairs and replacements
		2.	
		3.	
5.		1.	
		2.	
		3.	
Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.			
Ongoing processes that will be used to identify and correct any problems that may occur during the grant period will depend on data from Student/Teacher Pre/Post Surveys and Interviews, Evaluation of Benchmark/Assessment Scores and Grades, Analysis of Digital Content Reports and Teacher Professional Development, Classroom Observations, and STaR Charts.			
We will analyze strengths and weaknesses on an ongoing basis to determine what needs to occur to strengthen or improve it by conducting student and teacher surveys, student and teacher interviews, analysis of existing school records and test scores, as well as qualitative classroom observations to document and track the impacts of 1:1 computing on teaching and learning practices across our district's two campuses. The Pre/Post surveys will be given before equipment is lent and upon the return of the equipment at the end of the lending period. Other surveys and interviews will be performed formally at the end of each six weeks and informally throughout each semester period. Student achievement measures will be examined through the analysis of student level assessment data. The technology leadership team and grant coordinator will be responsible for making recommendations for improvements based on the collected data and analysis. Our formative evaluation will provide meaningful data concerning the immediate impact of the technology lending program on classroom practices.			

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laptops obtained from the LAFSS program will constitute the first equipment in the Technology Lending Program.

Funds received from the grant would be used to purchase new wireless tablets, the Mobile Device Management software, Internet service - where needed, and supporting services such as insurance and technology consultant services. Other funds from the Instructional Materials Allotment will be used to purchase the digital curricular materials, any additional computers for each classroom, and locking laptop carts in which to store the wireless devices. The majority of the funds for technology and the technology consultant exist in the current budget.

Evolution Academy Charter School will utilize the expertise of their existing personnel to create the content for policy documents, lending documents, and assent forms. In addition district staff will create the digital image needed for each tablet and the school's technology consultant, with their assistance, will load the image onto the rest of the devices.

Evolution Academy Charter School will use funds from this grant to execute the current design and implementation plan in a more expeditious manner for the Evolution Academy Charter School Technology Lending Program at all campuses. Funds will be used to purchase technology devices for ALL students to have equitable opportunity to continue and advance their learning beyond normal school hours. Funds Technology Lending Program Grant will support our district with ensuring ALL learners will have access to relevant technologies, tools, resources, and services for individualized instruction 24 hours a day, 7 days a week (24/7) and reaching Target Tech, the highest level of progress within the Texas STAAR Chart.

We have budgeted \$45,000.00 of the grant funds to purchase 150 Tablets/Netbook. We selected this device and ISP because of cost, features, customer ratings and service options. With a 1-Year Service agreement, We selected the unlimited Internet plan because we did not want to limit students' access to the Internet or realize overages with limited data plans. EACS will use customized filtering options. We will also have the option to suspend the Internet service for two months during the summer and forward the two months to the upcoming school year. This allotment will provide 150Tablets/Netbooks for every student with an assigned Tablet/Netbook for the entire academic school year. 30 Netbooks will allow our district to ensure **equitable access to lending technology and Internet access for all students enrolled in our district, including economically disadvantaged students and students with disabilities** by assigning these devices to the campuses for students in grades. Because we want to ensure equitable access, our district is committed to using other local funding sources to purchase the additional data plans, protective sleeves, insurance and replacement costs.

ALL students will be required to attend an orientation with his/her parent(s) or guardian(s) before they are allowed to borrow a device regardless of the loan period. Students borrowing on a short-term rotating basis may make extended requests for use of electronic devices for special projects or assignments.

During the required orientation and training, a survey of available digital devices for use at home will be given. We will also survey Internet accessibility. Students and caregivers will sign the Technology Lending Agreement and Responsible Use Policy, learn about the rotating lending schedule for grades other than 9th and 10th grade, and will be supported to use his or her own devices. We will present "How To" segments showing how to access digital content with personal devices including desktops, tablets, laptops, smart phones, and gaming devices, such as Xbox360 and Wii. Students are required to bring the loaned digital device to school every day that school is in session, regardless of grade level or length of time the device is loaned. Planning beyond the 2014-2015 school year to ensure sustainability of the EVOLUTION ACADEMY CHARTER SCHOOL TECHNOLOGY LENDING PROGRAM and reaching our goal to become a Target Tech school district before 2020, we will expand our program during the 2014-2015 school year by purchasing additional devices by content enrollment. Each year thereafter, we will add another grade level until we reach our goal of a 1:1 student to digital device ratio.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

No equipment has been purchased using the State of Texas Instructional Materials Allotment (IMA) However, funds from Title I, Compensatory Education, and Special Education, have been planned for use to purchase desktops and Smart Boards with projector. Our district plans to purchase Learning.com's EasyTech bundle, which is adopted and fully funded under the Technology Applications.

Evolution Academy Charter School will work to seek additional funding sources and opportunities to annually expand our Evolution Academy Charter School Technology Lending Program to an additional grade level each year, from 9th-12th. Because we want to ensure equitable access, our district is committed to using other local funding sources to purchase the additional data plans, protective sleeves, insurance and replacement costs to execute our technology lending program as planned. .

Having an aligned Technology Plan and Technology Lending Program allows our district to ensure that ALL equipment, regardless of funding source, will be used in a cohesive manner to support our efforts to ensure all students have dedicated access to a technology device.

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

For TEA Use Only

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TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Evolution Academy Charter School, an open enrollment charter high school, will embrace proven methods for administration of the lending program and pedagogy for integrating the technology into the classroom from lessons learned by educational institutions who have pioneered this type of initiative. We realize the six critical areas for successful implementation: leadership, cost, network function, security, philosophical framework, and pedagogy. Our application will show how we will address all these areas as we show how we will meet the program and statutory requirements set forth by the grant application.

EACS has established specific objectives in our district technology plan. One such objective is to provide instructional software in the core subject areas (Mathematics, English/Language Arts, Science and Social Studies) for grades 9-12. Our vision aligns with the Texas Long Range Plan for Technology which illuminates the 21st Century learner's need to engage in real world learning, supported by modern digital tools through anywhere, anytime connectivity. EACS will begin an implementation to provide access to relevant technologies, tools, resources, and services for individualized instruction 24 hours a day, 7 days a week, for all students in the middle grades. Our goal is to alter our approach to education, incorporating those 21st Century skills into the curriculum so that students will learn to integrate technology into their own educational endeavors.

The EACS Technology Plan provides strategies for meeting our goal to impact achievement and ensure literacy through technology integration into core curricula. Our plan to meet two such strategies, procurement of on-line textbooks and cross-curricular lesson plans utilizing technology, will be accomplished by a joint effort of the core curricular staff in utilizing a Learning Management System (LMS) to create a collaborative learning environment. Our goal to develop policies for implementation through innovative instructional strategies will also be met through cross-curricular planning and creation of this collaborative learning environment.

According to the 2013 Snapshot, sixty-seven percent (68%) of the student population at EACS can be classified as Economically Disadvantaged. Eighty-two percent (94%) of the student population can be classified as At-Risk. A recent needs assessment conducted through a written survey indicates that 75% of the students polled have access to the Internet from home, our PEIMS data shows that there may be a large number of students who do not have equitable access. At the beginning of the 2013-2014 school session, a needs assessment will be conducted with current students to determine which students are prohibited from participation in the learning community from home due to the absence of a device or Internet access.

To meet the needs of our all our students, EACS will establish a Technology Lending Program to facilitate in the learning community through anywhere, anytime connectivity with equitable access. Students who have been identified as Economically Disadvantaged or as Students with Disabilities will be given priority in receiving the equipment and services through the program.

The Technology Lending Program will facilitate the district's goals by assuring that all students have equitable access to the technology regardless of economic status.

EACS will address policies for the lending program within the student and staff policy manuals. In addition to check-out policies and lending agreements, students and parents will sign acceptable use policies as well as safety pledges and will keep logs of the usage of the devices during the first year of the grant. Parents and students will attend an orientation workshop on proper use of the equipment and Internet safety issues before a student is allowed to check out a tablet for the first time.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 057-834	Amendment # (for amendments only):
<p>TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.</p> <p>Receiving funds from the Technology Lending Program Grant allows Evolution Academy to prioritize both of its three campuses and all of its enrolled students because they both have equally high needs for a technology lending program.</p> <p>We will ensure equitable access to lending equipment and Internet among all students, including economically disadvantaged students and students with disabilities, by providing all students, in grades 9-12 access Tablets/Netbooks equipped with Internet at each campus, on a rotating schedule, by grade level. Every 9th, 10th, 11th and 12th grade student will be assigned a Netbook equipped with unlimited integrated Internet access assigned to them for the entire school year.</p> <p>The Evolution Academy Charter School Technology Lending Program will ensure that students truly have access to relevant technologies, tools, resources and service for individualized instruction 24 hours a day, 7 days a week supported by a modern digital tool through anywhere, anytime connectivity. We decided to provide the Tablet/Netbook equipped with unlimited integrated Internet service regardless of whether students had a valid connection at home. With our economically disadvantaged students, we did not want to take a chance of inability to connect due to service interruption. Further, by choosing the Tablet/Netbook with Internet service, students are not limited to home or school access. Students can connect to digital curriculum, classmates, teachers or the global community while home, school or any place in between.</p>	

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Identifying Curricula and Teaching Strategies - Evolution Academy has identified strategies that experience has shown to be useful to district leaders in the promotion of curricula and teaching strategies that integrate technology. Districts are now realizing that the ideal time to plan for the integration of technology is during curriculum-specific revision cycles. While revising the curriculum in a specific subject area, the Evolution Academy Curriculum Committee will also specifically be responsible for looking into the selection of technologies and teaching strategies to support teaching and learning in the subject area. Additionally, an individual experienced with the application of technology in the particular curriculum area will also serve on the Committee. Decisions on curriculum can then reflect the selection of printed materials, software, and online resources.

Promoting Curricula and Teaching Strategies - Evolution Academy will adopt both a policy-oriented and support-oriented approach to promoting curricula and teaching strategies that integrate technology. These approaches will set the parameters for decisions made by Evolution Academy teachers and include: adoption of specific curricula with technology components; inclusion of technology criteria in teacher (and principal) evaluation instruments; and inclusion of technology criteria in a teacher's individual professional development plan. Evolution Academy's support-oriented approaches are those that focus on encouragement of teachers by peers to examine and consider changing existing teaching practices.

The District will provide an "intense" process for professional development of ALL administrators, counselors, librarians, and teachers at Evolution Academy. We will utilize subscription services, workshops, conferences, and other available resources for all administrative and instructional staff for professional development. Some of the advantages of these types of systems are:

- Provide "anytime, anyplace" flexibility that result in new professional development opportunities being available;
- Incorporate many of the principles of effective professional development;
- Enable new collegial relationships and professional learning communities;
- Provide access to resources, colleagues, and experts that may not be available otherwise.

Evolution Academy is committed to the advancement of authentic learning - learning that takes place in and beyond the classroom; that encourages the exchange of knowledge across disciplinary, institutional, and national boundaries; and that recognizes the need for participation in the global dialogue.

Examples**Project-based collaborative learning**

Project-based collaborative learning is an active, problem-centered approach to teaching and learning. As the name implies, it is a fusion of two related approaches, project-based learning and collaborative learning, which are often discussed separately in the literature.

Project-based learning requires the student to engage in design, problem-solving, decision-making, and investigative activities, often resulting in an artifact or product ("Project-based learning," 2008). *Collaborative learning* involves joint intellectual effort by groups of students who are mutually searching for meanings, understanding, or solutions (Smith and MacGregor, 1992). Both approaches require a central question or problem that serves to organize and drive activities, and encourage application, analysis, and synthesis of course material.

This context yields an ideal yet complex territory for support with technology tools. Tools are currently available that can:

- facilitate real-time and asynchronous text, voice, and video communication;
- assist in basic *project management* activities, like task management, calendaring, workflow planning and routing, and time tracking;
- support *co-creation* by enabling groups to modify output in real-time or asynchronously;
- facilitate *consensus building* through group discussions and polling (see Cavalier, 2008 and 2007);
- simplify and streamline *resource management* in terms of basic file sharing, in addition to more advanced features like search, tagging, version tracking, privilege management, and so on;
- enable local and remote *presentation*, and allow for *archiving* of completed projects.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Evolution Academy Charter School has adopted and will be using digital content for all students in grades 9-12 in the foundation areas of math, science, reading/language arts, social studies, and technology (TA-TEKS) for use during the timeframe of this grant. The digital content providers include Learning.com and e2020 for math and science, Technology, Reading by Pearson Glencoe Literature and e2020 for reading/language arts, math, science and social studies. We selected EasyTech Texas bundle from Learning.com because it has a complete Technology Apps curriculum aligned to TEKS; Lessons from mouse basics to basic HTML; Units for new TEKS including Creativity and Innovation; Research and Information Fluency; Critical Thinking and Problem Solving; Communication and Collaboration; Decision Making and Digital Citizenship; Prescriptive keyboarding; Online safety instruction and reporting for E-Rate compliance; Pacing and implementation guides and models; Grade appropriate integration projects for math, social studies, science, language arts and cross-curricular studies; STAAR practice tests; pre- and post- assessment of technology proficiency; Parent resources; and On-demand Training, Support and Professional Development. CINCH was adopted because of its digital content for Science. It also offers: Extensive and flexible teaching resources; Interactive eBooks for all lessons that include community-building tools; Animations and videos illustrating scientific concepts; Virtual labs for extra practice and lab data sheets to record the scientific process; Assessment-based, teacher-driven individualized instruction; Individualized instruction for on-target teaching; Built-in teaching support and professional development; and Creative teaching ideas. We have already been using McGraw-Hill Education Company's Glencoe Literature. These digital content providers were selected because they all provide on-demand access to appropriate digital resources and technologies to complete activities that have been integrated into core content areas and provide learning opportunities beyond the classroom that are not otherwise available.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014–December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All of our digital content providers have agreed to provide professional development sessions for teachers at no additional charge. These initial professional development sessions will focus on the use of digital content and conclude by the end of the first three months of the grant period, November 17, 2014.

Additional professional development sources/opportunities that will be provided throughout the year include:

Project Share, an initiative designed to provide a collection of digital tools to a community of educators dedicated to improving teaching and learning through interactive and engaging online environments. Project Share, uses a collection of Web 2.0 tools and applications to provide professional development resources across the state to build professional learning communities, participate in professional development courses, and search for resources to be used in the classroom and for personal growth. Project Share offers access to digital content through online repositories, state-owned instructional materials, and Texas Education on iTunes U.

Intel® Teach, a Train-the-Trainer model, is a worldwide initiative to enhance student learning by providing teachers with the skills to integrate computer technology effectively into existing curriculum. The program will be offered through the Region 10 ESC in partnership with TEA, and is free to all schools.

Region 10 ESC, our local Education Service Center and Cynergy Collaborative Consultations provides trainings throughout the year on related topics.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Evolution Academy Charter School's existing technology infrastructure will be ready to support the 2014–2016 Technology Lending Program. The current infrastructure includes computer labs and classroom computers. All of our computers in the lab are current and updated. The computers in our classrooms are more than five years old and need to be replaced. A WAN system (Wireless network) has been installed on our two campuses. A new server with updated software and more memory is needed to ensure that all student, financial, and personnel information is properly stored. A Webserver has been purchased and will be maintained for teacher and grade book attendance. Euphoria has been purchased and will be maintained to house state and local assessment data as well as student success initiative data. Web SMART was purchased from JR.3 for student record and PEIMS submissions and will be maintained with all current updates. Our school computer lab teachers will be trained on how to use and care for the equipment along with students.

The Evolution Academy Charter School Technology Lending Program will also feature parent involvement in a technology aide training program to support classroom learning and the devices which will be available for home use. The tech leadership team will organize, maintain, and coordinate the program. Hardware and software will be monitored by the grant coordinator, technology teachers and technical support staff. The Evolution Academy Charter School Technology Lending Program will also provide immediate on-campus support, which includes among other things the troubleshooting of technological problems, answering questions, and also providing students with a loaner digital device to prevent loss of access. An outside company will be contracted with to handle future technical support and networking needs.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The needs assessment conducted prior to the beginning of the grant will give the campus and district coordinators the information to know how many students will actually need an ISP in order to access the Internet from their home.

The Internet service will be through a wireless provider who has coverage in our service area. The prospective provider has assured EASC that their service can be used to effectively implement the plan. For instance, if 10 homes of students (some homes without service may have more than one student in residence) did not have Internet service, then 10 Internet Service Plans would be purchased by EACS. The "home installation" would be at the EACS campus. The students would be given a 4G Hotspot device that would connect to the Internet through the plans provided by EACS through the provider. Each device can accept up to 7 wireless devices. Because the device is mobile, the Internet service can be "moved" with the mobile device and no static accounts would be installed outside the EACS premises. The service can be purchased on a month to month plan with no penalties for service less than 1 year. The hotspot devices would belong to the campus and would be placed into service on consecutive years with no additional costs, except the ISP cost.

The service plans purchased would be with unlimited data so that multiple students living in one home would have enough data plan capability so as not to incur expensive overages which might occur with the normal residential plan.

Homes with multiple students in residence, which have devices and have Internet access, but which do not have the capability to allow multiple users simultaneously, may be provided with a switch or router as needed. These devices would be purchased through non-grant funds or obtained through donations.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

EACS is planning to increase capacity for wireless devices prior to the start of the 2014-2016 school year. IT staff have indicated that four (4) additional wireless access points would insure that the additional devices would not overwhelm the current wireless components of the EACS network. Cloud storage will be utilized by students for their projects and activities that require storage.

The district has technical support through a contract with an outside consultant and has several staff members who are capable of providing the first level of technical support for the devices. Extended warranty and repair contracts will be purchased at the time the devices are purchased. The grant budget will include a minimal amount for contractual consultant expenses. The district will fund additional support as needed.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Evolution Academy Charter School's campuses will all be participating in the 2014-2016 Technology Lending Program Grant using grant funds. The check-out and check-in process will operate in a systematic and organized manner. After all devices and coordinating peripherals have been inventoried and equipped with security devices, students and their parent(s) or guardian(s) will be required to attend an orientation and training session before the device is checked out to the student. During the orientation and training session students and parents will both sign the Technology and Lending Agreement and Responsible Use Policy. The serial number of the digital device will be documented in a log and kept on file. The orientation and training session will be offered during the weekdays, evening, and by appointment for the convenience of our families. Students will be expected to bring the digital device to school in its' protective case on a daily basis, regardless of the length of time the device is lent. At the end of the year, the digital devices will be collected by the technology lending grant coordinator. The serial numbers will be matched and verified and the device will be kept under lock and key in a video monitored secured room.

The Technology Lending Grant Coordinator will be able to support teachers with alternative devices or solutions if teachers are unable to reach a mutual agreement. Students will have a digital device assigned to them for the entire school year. To maintain the technology lending equipment in proper working condition, the grant coordinator with the assistance of Evolution Academy Technology Lending Program teacher coordinator designated at each campus, will provide Technology updates to staff during "Tech 10" sessions, perform random and quarterly inventory checks of student devices, and perform software/device maintenance and updates monthly or as needed. Will contract with an outside company to support us with future technical support and networking needs.

The Technology Lending Agreement will contain the EACS vision for the program - that our students would be among the 21st Century learner's who engage in real world learning, supported by modern digital tools through anywhere, anytime connectivity.

The agreement will contain the following statements:

- The equipment has been tested prior to loan and has been verified to be functioning properly.
- All items loaned with equipment must be returned.

I understand that:

- I am required to report any equipment malfunctions immediately.
- I am responsible for all damages due to accident, neglect, abuse, or loss once this item has been checked out.
- In the event of damage or loss, full replacement value and/or all costs associated with repair or replacement of the equipment loaned will be billed to me.

_____ I understand the above, know how to use the equipment and can be charged for damages/loss.

(initials)

I understand that:

- I agree to return the equipment to the technology specialist no later than 4:30 PM the day it is due.
- All equipment loan extensions must be requested prior to due date and in person from the homeroom teacher or campus coordinator.
- I will be charged up to \$1 per day for late equipment, up to and including Day 5. Beginning on Day 6, I will be charged \$5 per day.

_____ I understand the above and will accept fines incurred if items loaned are not returned on or

(initials) before the due date.

I certify that I have read and accept my responsibility related to the loan of this equipment. I agree to adhere to the guidelines and policies. I understand that I personally am responsible for this equipment and may not loan it to a third party. I assume responsibility for all risk of loss or damage to the equipment. The student and parent will be required to sign the document before the equipment will be loaned.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 057-834

Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Evolution Academy Charter School's policy for the technology lending equipment will be consistent with its existing local policy for accounting for equipment and providing insurance. Within this policy, all technology equipment, peripherals and devices such as Netbooks, Netbook chargers and batteries are serialized for identification and inventory purposes. Serial numbers are checked each time equipment is serviced, requested for inspection, or turned in at the end of each school year. If a student does not have the Tablet/Netbook, battery or charger that was issued to them, he or she will be charged for a replacement. All Netbooks are secured with two separate security devices. One is visible and one is not. If the visible security device (the red tape on the bottom) looks as if it is coming off or is wearing off, students are required to report and bring it to his/her homeroom teacher. The homeroom teacher will notify the Technology Grant Coordinator to have it replaced. Any removal or tampering with either security device will be considered abuse. Evolution Academy Charter School will also subscribe to the LoJack® for Laptops by Absolute® Software because it has a dedicated Theft Recovery Team that works with local law enforcement to recover stolen laptops.

There will be consequences established for student who tamper or abuse equipment. Consequences will range from attendance at safe handling sessions presented by Technology Dept. up to loss of laptop use for a period time decided by the administration and technology department staff, including possible prosecution for criminal activity. Students will be expected to bring the digital device to school in its' protective case on a daily basis, regardless of the length of time the device is loaned.

The devices will be covered under our existing insurance policy. However, we will purchase the accidental damage plan for an additional level of protection against accidental damage.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Evolution Academy Charter School tech leadership team has developed a Technology Lending Agreement that includes the student's name, ID #, and type of equipment, barcode and security code. Loan periods are recorded and it will also address Evolution Academy Charter School district policies regarding responsible use and care of equipment, responsible use of the district's digital resources, and responsible use of the Internet. During the orientation and training sessions, students and parents must agree to: handle the computer carefully and protect it from potential sources of damage; may not remove or alter any Evolution Academy Charter School identification labels attached to or displayed on the device; agree not to deface the device in any way; are required to bring the loaned digital device to school every day that school is in session, regardless of grade level or length of time the device is loaned; follow all regulations and policies governing the use of the computer as well as all applicable State and Federal laws including copyright and intellectual property law pertaining to software and information (copies of these laws will be provided in writing as well as web links to primary source); agree that the device is the property of Evolution Academy Charter School and if he or she withdraws from our district prior to the end of the loan period, the Netbook, charger and protective case are to be returned to school officials prior to or on the date of withdrawal; to keep the device secure and safe as the student will assume the risk of loss by theft, destruction, or damage. If damaged during the loan period, may charge the student and the parent/guardian the lesser of the repair or replacement costs or a \$100 deductible; to report theft (or suspected theft), loss of the device, damage, or malfunctioning of the device to the Technology Dept. staff immediately; agrees that upon request, he/she will deliver the computer and its accessories as issued to staff for technical inspection or to verify inventory or other information; understand that he/she is responsible for his/her own data; Evolution Academy Charter School recommends the purchase of external drive for data backup and will not be liable for lost data or time spent on retrieving data.

The Technology Lending Agreement will contain the EACS vision for the program - that our students would be

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